

**BRIGHTON & HOVE CITY COUNCIL**

**GOVERNANCE COMMITTEE**

**4.00pm 15 NOVEMBER 2011**

**COUNCIL CHAMBER, HOVE TOWN HALL**

# **DECISION LIST**

**Part One**

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**75. REVIEW OF POLICY FRAMEWORK - SCHOOL ADMISSIONS ARRANGEMENTS**

*Contact Officer:* Elizabeth Culbert                      *Tel:* 29-1515  
*Ward Affected:* All Wards

**RESOLVED**

- 1 That Governance Committee notes the documents and policies in place for Brighton & Hove City Council relating to school admissions
- 2 That Governance Committee recommends to full Council that the Council's policy framework include 'school admission arrangements' and that this be interpreted to cover the Council's admissions policy (as represented by the admissions booklet for primary and secondary schools) and the School Organisation Plan

**76. APPLICATION FOR A DEFINITIVE MAP MODIFICATION ORDER - STANMER PARK**

*Contact Officer:* Carl Hearsum                              *Tel:* 29-1523  
*Ward Affected:* Hollingdean & Stanmer

**RESOLVED**

- 1 That the Governance Committee declines to make an Order modifying the Definitive Map and Statement of Public Rights of Way by adding a public footpath at Stanmer Park.
- 2 That the Governance Committee considers that, given the complexity of the case and the legal position, the matter would be better dealt with by the Secretary of State of Environment for Food and Rural Affairs.

**77. APPLICATION FOR A DEFINITIVE MAP MODIFICATION ORDER - KINGSWAY, HOVE**

*Contact Officer: Carl Hearsom*  
*Ward Affected: Wish*

*Tel: 29-1523*

**RESOLVED**

1. That the Committee approves the application for an Order on the basis that the evidence referred to in this report shows that the claimed right of way subsists or can reasonably be alleged to subsist.

**78. POLLING PLACE REVIEW**

*Contact Officer: Paul Holloway*  
*Ward Affected: East Brighton; Withdean*

*Tel: 29-2005*

**RESOLVED**

1. That the Governance Committee approves that the polling place for IW polling district, Withdean Ward, be changed from Westdene Primary School to the Ascension Church Hall
2. That the Governance Committee approves that the Whitehawk Inn Training Centre be designated the new polling place for DU polling district, East Brighton Ward.

**79. REVIEW OF FINANCIAL REGULATIONS**

*Contact Officer: Nigel Manvell*  
*Ward Affected: All Wards*

*Tel: 29-3104*

**RESOLVED**

1. That the Governance committee recommends to Council that the amendments set out in the report and more particularly indicated in the appendices be approved and that they come into force with immediate effect.

**80. ATTENDANCE MANAGEMENT PROCEDURE**

*Contact Officer: Charlotte Thomas*  
*Ward Affected: All Wards*

*Tel: 29-1290*

**RESOLVED**

1. That the Governance Committee notes the overall improvement in sick absence rates since 1 April 2011 and the steps taken to improve managers' skill and understanding of their role in supporting staff towards

better health and attendance.

2. That the Governance Committee be briefed on the average days lost to sick absence after the end of the financial year to confirm that the improvements in attendance measured to date have been sustained.
3. That, following consultation with the Corporate Management Team and managers, the Governance Committee consider the option of removing, from the Procedure, the provision that requires an Absence Review meeting to always be held after an employee reaches an Attendance Concern Level. See paragraph 3.5.3 of the report.
4. That the results of the consultation exercise with the Corporate Management Team and managers be brought back to the Governance Committee to enable it to consider the option described in recommendation 1.3 above.